

RISK ASSESSMENT FORM

Venue: **Bondi Beach Pavilion**

Employer: **Waverley Council**

Person Completing Form: **Dale Parker**

Position of this person: **Risk Manager; Phone 02 93698015**

	Y E S	N O
1. Does the Venue have current public liability insurance?	√	
2. Have employees been trained or accredited with the activities they will be undertaking with students? Waverley Council Comment:- The activities undertaken by students will be with a third party provider, Waverley Council provides only the facility for use. This question is better directed to the provider of those activities.		
3. Is the venue operated by an employer deemed to be a child-related employer under <i>the Commission for Children and Young People Act 1998</i> and the <i>Child Protection (Prohibited Employment) Act 1998</i> ? Waverley Council Comment:- Refer response to Question 2. Waverley Council staff will not have direct contact with students.		
If the answer is YES to Question 3:		
• Is the employer registered with an Approved Screening Agency		
• Have employees engaged in paid child related employment been screened		
• Have employees been required to complete Prohibited Employment Declarations?		
Does the venue have appropriate evacuation and other emergency procedures in place?	√	

Have employees been trained in these?	√	
Does the venue have access for students with physical disabilities?	√	
Is all equipment and machinery maintained, repaired and in good working order with all safety features operational?	√	
Are licensed personnel used for construction, maintenance and repairs?	√	
Do employees advise students and teachers of the safety requirements and procedures upon arrival at the venue and at other times as appropriate? Waverley Council Comment:- Refer response to Question 2. Waverley Council staff will not have direct contact with students. Waverley Council requires that users of the facility make themselves aware of any evacuation procedures, as would be the case for any other public building. This building is NOT a controlled site.		√
Does the venue have appropriate facilities for school groups, including:	√	
• Clean and hygienic toilets		
• Toilets for students with physical disabilities	√	
• Showers	√	
• Fresh drinking water	√	
Have hazards and risks associated with student activities been identified and appropriate controls put into place to protect student and staff (eg. Do you have a risk assessment and risk management document): Waverley Council Comment:- The Bondi Pavilion Building is of some historic significance to the Bondi area. Waverley Council has recently undertaken a Fire and Life Safety study of this building, which has made some recommendations where areas that do not conform the current Building Code of Australia. Waverley Council has assessed these areas as not being of significant risk to injury, and placed these issues as items for general capital works.	√	